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## EMAIL

**Sainik School Bhubaneswar**  
**सैनिक स्कूल भुवनेश्वर**  
PO Sainik School / पीओ सैनिक स्कूल  
Dist Khurda / जिला खोरधा  
Odisha / ओडिशा 751 005

SSB/ORG/119/VOL-XII

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**CALL LETTER FOR WRITTEN TEST: RECRUITMENT OF PGT (BIOLOGY) ON CONTRACTUAL BASIS – RESERVED FOR OTHER BACKWARD CLASSES (OBC) CATEGORY**

Dear Candidate,

- Reference your application for the contractual post of PGT (Biology) in Sainik School Bhubaneswar.
- You are required to report to this School and appear before the Selection Board as per the following schedule:-

S No	Date	Time	Activity
(a)	02 Aug 2024	0800 h	Reporting at Sainik School Bhubaneswar
(b)		0830-0845 h	Documents Verification
(c)		0900-1000 h	Written Test after documents verification
(d)		1100-1130 h	Declaration of Written Test Result and Verification of the Answer Sheets by the Candidates
(f)		1130 h onwards	Skill / Proficiency Test and Interview only for the candidates qualified in the written test.

- You are required to bring ORIGINAL Certificates / Testimonials relating to your Education Qualification, Statement of Marks, **DoB Certificate (Matriculation), Other Backward Classes (OBC) Certificate, Experience Certificate** and other related Certificates. The candidates those who are already employed have to submit a 'No Objection Certificate' from the present employer and produce the same on 02 Aug 2024 at the time of documents verification. **Candidates need to score at least 33% marks in the Written Test to get short listed for the Skill / Proficiency Test and Interview.** Failing to secure 33% marks in the Written Test, makes the candidate ineligible to participate in the further selection process. Candidates should come prepared to stay at Bhubaneswar for more than 01 day arrangements, if required.
- Sainik School Bhubaneswar is located in Bhubaneswar near Utkal University, Vani Vihar just 2 km away from the National Highway. The School is at a distance of about 10 km from Biju Patnaik International Airport and 08 km from Bhubaneswar Railway Station.
- This is only a call letter and is no way guarantee for your selection for the above post. No TA/DA will be admissible.
- Canvassing in any form will be a disqualification of the candidature.

Yours sincerely,

(Balu Bharath)  
Colonel  
Principal

Contd...P2.

**IMPORTANT INSTRUCTIONS**

1. The selection process envisages:-

(a) **Written Test [Max Marks 100 (Weightage 50%)]**. Written test will be of 1 hour duration and will carry 100 marks (Weightage 50%). A candidate will be required to score minimum 33% marks to qualify for the next step of the selection process. The written test will consist of the following:-

Ser	Subject	Marks
(i)	General Knowledge	15
(ii)	General English	15
(iii)	Basic Maths	10
(iv)	Subject test of appropriate level	60
<b>Total</b>		<b>100</b>

(b) **Class Demonstration [Max Marks 100 (Weightage 30%)]**. Candidates who secure 33% marks in the Written Test are eligible for Class demonstration. Candidates should come prepared for taking a class of 40 / 20 minutes duration for students of Class XI. The topic/subject for class demonstration is given below:-

**Name of the Book: NCERT Biology Textbook for Class XI**

- (i) Cell Cycle and Cell Division      (ii) Body Fluids and Circulation  
(iii) Anatomy of Flowering Plants      (iv) Neural Control and Coordination

The Class Demonstration will consist of the following:-

Ser	Subject
(i)	Checking of Class Arrangement
(ii)	Preparation and use of lesson plan
(iii)	Defining aim/methodology (progressive teaching & organizing ability)
(iv)	Training Aid & their use
(v)	Effective use of Chalk Board & Smart Board
(vi)	Expression
(vii)	Class activity
(viii)	Relevance of subject matter
(ix)	Use of Question-Answer Technique
(x)	Motivation of students
(xi)	Confidence of Teacher
(xii)	Assimilation Technique
(xiii)	General Impression
(xiv)	Feedback from students

(c) **Interview [Max Marks 100 (Weightage 15%)]**.

(d) **Higher Qualification & Experience [Max Marks 50 (Weightage 5%)]**.

2. Answer Sheets of the Written Test would be shown to the candidates after evaluation on the same day. These can be seen within 7 days of evaluation of the written test. No request will be entertained thereafter. In case, any candidate is not able to be physically present to see his / her Answer Sheet then the candidate may forward a written request to the School from his / her registered email id within 5 days of declaration of result of the written test and make payment of Rs 50/- into School Bank Account, i.e. PRINCIPAL, SAINIK SCHOOL BHUBANESWAR, UNION BANK OF INDIA, Branch: CHANDRASEKHARPUR, BHUBANESWAR, Account No: 450501010028108, IFS Code: UBIN0545058. A scanned copy of the candidate's own Answer Sheet will be provided within two days of the receipt of such request subject to payment of requisite fee.